

MURRAY STATE UNIVERSITY
COURSE OVERLOAD FORM

UNDERGRADUATE STUDENT

LIMITATIONS

- Regular course load is up to 19 hours.
- Must have a cumulative GPA of at least a 3.0 (all requests) OR at least 3.0 for the previous semester (only considered for 20-22 hours).
- If course is closed, the course instructor will need to enter a Closed Course Override for student.
- **It is the student's responsibility to add the overload course via myGate E \ W K H S X E O L V K H . G D G G G H D G O L Q H V**
- Registration for more than 22 hours must be approved by Academic Affairs. (See Additional Approval Section.)
See the current Academic Bulletin for detailed information.

INSTRUCTIONS

1. Complete Student Information
2. Obtain Necessary Signatures
3. Deliver to the Registration Office-1st Floor, Sparks Hall before the last day to add a course for semester

1 STUDENT INFORMATION To be completed by student.

M# _____ Full Name _____
Phone _____ Email _____ @murraystate.edu

Fall Spring Summer
 Course Reference Number
Course to be Added: _____
PREFIX COURSE NUMBER-SECTION
Example: COM 161-23

TOTAL HOURS REQUESTED OVERALL GPA PREVIOUS SEMESTER GPA Verified by _____
Initialed (Registration Staff)

2 APPROVAL SIGNATURES

Academic Advisor Signature

Print

Advisor

Associate Provost

Date

REGISTRATION OFFICE APPROVAL W

Date

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